IILPM GLOBAL AWARDS 2024 APPLICATION FORM

1. AWARD CATEGORY

Please select the single category of your application (mouse click on the applicable category box):

**LAW FIRM:**

 LPM/LPI Project of the Year (Large Law Firm: 200 or more team members)

 LPM/LPI Project of the Year (Small to Mid-Sized Law Firm: fewer than 200 team members)

**ALTERNATIVE LEGAL SERVICE PROVIDER:**

 [ ]  LPM/LPI Project of the Year (Large Alternative Legal Service Provider: 200 or more team members)

[ ]  LPM/LPI Project of the Year (Small to Mid-Sized Alternative Legal Service Provider: fewer than 200 team members)

**IN-HOUSE LEGAL DEPARTMENT:**

 [ ]  LPM/LPI Project of the Year (Large In-House Legal Department: 50 or more team members)

 [ ]  LPM/LPI Project of the Year (Small to Mid-Sized In-House Legal Department: fewer than 50 team members)

**COURT OR JUSTICE ORGANISATION:**

[ ]  LPM/LPI Project of the year (Court or Justice Organization)

**LEGAL TECHNOLOGY VENDOR:**

[ ]  LPM/LPI Legal Technology Innovation of the Year (only for Vendors)

1. APPLICANT DETAILS
	1. Please provide the legal name (and any relevant trading name) of your organisation.

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* 1. Please provide the address of your organisation (this is also where the Award will be sent).

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* 1. Please provide the details of the key contact person.

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| --- | --- |
| Name: |  |
| Position: |  |
| Email: |  |
| Phone: |  |

* 1. Please describe your organisation and the key services it provides *(maximum 200 words).*

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* 1. Please define how many team members work in your organization?

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| Total Team Members: |  |
| Total Lawyers: |  |

1. PROJECT OR PRODUCT INNOVATION DESCRIPTION
	1. In a *maximum of 2,000 words*, please describe the project’s approaches, methodologies or practices and/or Legal Technology product innovation (feature, function and/or approach) that your organisation successfully developed and/or implemented during the last 12 months (from July 2023). Please ensure your description responds to the four assessment questions below. Client, partner, and business user testimonials are welcome *(maximum 2000 words).*
	2. What did you set out to achieve?
	3. What were the key challenges and how were they resolved?
	4. What were the outcomes?
	5. How did you measure your success?

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| What did you set out to achieve?  |
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| **What were the key challenges and how were they resolved?**  |
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| **What were the outcomes?**  |
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| *How did you measure your success?*  |
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* 1. ONLY FOR VENDORS – Please provide a link to a video showing he prodct and its innovation. The videos must showcase the features, functions and/or innovation of the product. Pplease restirct the video to no more than 5 minutes in length.

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| <Insert the Link to the video> |

1. SHORT DESCRIPTION FOR COMMUNICATION ON SOCIAL NETWORKS AND THE IILPM WEBPAGE

Please provide a short description of your project’s approaches, methodologies or practices, or product innovation. This description may be used for the IILPM webpage and communications (social networks, newspaper or review, etc.) in the case your entity becomes a finalise or award winner (maximum of 200 words).

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1. TERMS AND CONDITIONS

The signatory, on behalf of the applicant organisation, confirms:

1. the submitting organisation agrees to the Terms and Conditions of this application;
2. the information provided in this submission is complete and accurate;
3. the information provided does not exceed the maximum word count and responds to all questions required by the form;
4. the information provided may be used to promote the short-listed candidates (finalists) and winners, with specific client information not disclosed;
5. the award winning organisations give permission to IILPM to use their logo, following any style guide restrictions, to promote their award and the IILPM Global Awards initiative;
6. the submitting organisation acknowledges that the Assessment Panel’s decision is final;
7. the submitting organisation acknowledges the International Institute of Legal Project Management’s right to issue or withhold any of the awards or any special recognition awards.
8. the submitting organisation indemnifies and holds harmless the International Institute of Legal Project Management and any of its partners, and Assessment Panel members, against any claims associated with this application or the awards; and
9. the International Institute of Legal Project Management reserves the right to validate the information through confirmation with the organisation or any client mentioned in the application.

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|  Contact Person’s Signature: |  |
| Submission Date:  |  |

1. FOR MORE INFORMATION

 Please visit <https://www.iilpm.com/awards/> for award application information.

 Specific questions can be addressed to awards@iilpm.com.

1. SUBMISSION INSTRUCTIONS

 Please email your completed application to awards@iilpm.com.